

STOCKPORT, TRAFFORD AND ROCHDALE (STAR) JOINT COMMITTEE

19 JANUARY 2017

PRESENT

Councillor A. Brett (in the Chair).

Councillors P. Myers and K. Butler (deputising for Cllr D. Sedgwick)

Also Present

Councillor Dylan Butt (Trafford)

Councillor Mrs Laura Evans (Trafford)

Councillor David Sedgwick (Stockport) (present for minute numbers 40 - 42)

In attendance

Lorraine Cox	- Director of Procurement, STAR
Michael Cullen	- Borough Treasurer, Stockport Council
Joanne Hyde	- Corporate Director, Transformation & Resources (minutes 40-42)
Pauline Kane	- Director of Finance, Rochdale Borough Council
Elizabeth McKenna	- Head of Strategic Procurement (Place), STAR
Andrew White	- Head of Strategic Procurement (Place), STAR
Mark Pearson	- Business Improvement Manager
Dominique Adcock	- Interim Senior Solicitor, Trafford Council
Chris Gaffey	- Democratic and Scrutiny Officer, Trafford Council
Linda Jones	- PA to Director of Procurement, STAR
Anneka Kinning	- Data & Systems Analyst, STAR
Robert Rea	- Democratic Services Apprentice, Trafford Council

31. MINUTES

RESOLVED: That the Minutes of the meeting held on 18 October 2016, be approved as a correct record and signed by the Chairman.

32. DECLARATIONS OF INTEREST

No declarations were made by Members.

33. STAR REVENUE BUDGET MONITORING REPORT: PERIOD 1-8 2016/17

The Joint Committee received a report of the Head of Strategic Procurement (Place) and the Finance Manager, detailing the STAR Revenue Budget for Period 1 to 8, 2016/17.

RESOLVED: That the report be noted.

34. HR STATISTICS - 2016/17 QUARTER 3

The Joint Committee received a report of the Business Improvement Manager providing Members with the HR statistics for STAR Procurement staff for Q1-Q3 of the 2016/17 financial year.

RESOLVED: That the report be noted.

35. RISK REGISTER

The Joint Committee received a report of the Business Improvement Manager providing Members with an update on the Corporate Risk Register for STAR Procurement. The report highlighted the risks which had been reanalysed, as well as highlighting new additions and proposed removals from the register.

RESOLVED:

- 1) That the report be noted.
- 2) That the suggested changes highlighted in the report be agreed.

36. STAR BUSINESS PLAN - Q3 UPDATE & PLANS FOR 2017/18 BUSINESS PLAN DEVELOPMENT

The Committee received a report of the Head of Strategic Procurement (Professional) providing an update on progress made against the action plan in place to support the delivery of the STAR Business Plan 2016/17. The report also highlighted proposals for the development of the 2017/18 Business Plan.

RESOLVED:

- 1) That the progress against the action plan be noted.
- 2) That the process for the development of the 2017/18 Business Plan be agreed.

37. BALANCED SCORECARD 2016/2017 PERFORMANCE - QUARTER 3

The Joint Committee received a report providing an update on performance against the Balanced Scorecard for Quarter 3, 2016/17.

RESOLVED: That the report be noted.

38. BALANCED SCORE CARD AND PERFORMANCE INDICATOR PROPOSAL 2017/18

The Joint Committee received a report of the STAR Board detailing proposals for a revised Balanced Scorecard and Performance Indicators for 2017/18. It was agreed that a report on these Performance Indicators would be brought to the Joint Committee on a biannual basis.

RESOLVED:

- 1) That the proposals for the revised Balanced Scorecard and Performance Indicators for 2017/18 be approved.
- 2) That a Performance Indicator progress report be presented to the Joint Committee on a biannual basis.

39. TRAINING PLAN

The Joint Committee received a report of the Head of Strategic Procurement (Place) providing an update on the development of a training plan for STAR Officers, as well as the proposed timescales for delivery.

Members discussed the current training requirements for STAR staff and enquired about training opportunities for Members. The Chair requested that any available training be delivered in the form of a case study. It was noted that a further update on the Training Plan would be brought to the next STAR Joint Committee meeting scheduled for 27 April 2017.

RESOLVED: That the report be noted.

40. SOCIAL VALUE ACHIEVEMENTS AND FUTURE DEVELOPMENT

The Joint Committee received a report of the Head of Strategic Procurement (Place) providing an update on the delivery of social value by STAR, the social value audit undertaken at Trafford Council, and the Social Value Impact Study being undertaken by the Centre for Local Economic Strategies (CLES). The report also provided a summary of proposals for the continued development of social value for STAR.

RESOLVED:

- 1) That the report be noted.
- 2) That the Joint Committee supports the proposals for the continued development of social value for STAR.

41. URGENT BUSINESS (IF ANY)

(a) Joint Committee Substitute Arrangements

[The Chairman put this item forward as a matter of urgent business to provide clarity on the situation for Members]

The Chairman requested clarity on how substitute Members were appointed to the STAR Joint Committee and whether anything could be done differently to reduce the possibility of inquorate meetings in future. The Democratic and Scrutiny Officer would confirm the substitute arrangements in writing to the Chairman following the meeting.

42. ACKNOWLEDGEMENTS

The Chairman confirmed that this would be the Pauline Kane's final STAR Joint Committee meeting. The Joint Committee thanked her for all of her hard work and support, and wished her well for the future.

Stockport, Trafford and Rochdale (STAR) Joint Committee
19 January 2017

The meeting commenced at 2.50 pm and finished at 3.15 pm